

HOPLAND FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

March 5th, 2026

#1 CALL TO ORDER

The meeting was called to order by Chairman Smith at 5:00pm

Directors Present: Smith, Mastin, Jensen, Roderick, Trimble

Directors Absent: None

Staff Present: Chief Franklin, Rebecca Stone (Clerk)

#2 PLEDGE OF ALLEGIANCE

Pledge was led by Chairman Smith.

#3. PUBLIC EXPRESSION

None

#4 ADDITION TO AGENDA

None

#5 APPROVAL OF MINUTES

The minutes of the February 5th, 2026 meeting were approved as written.

#6 APPROVAL OF FINANCIAL REPORT

The financial reports for February 2026 were approved.

#7 CORRESPONDENCE

None

#8 CHIEF'S REPORT

Chief Franklin submitted his verbal report. He expanded on content and answered questions from the Board. After questions were asked and answered the report was accepted as presented.

#9 OLD BUSINESS

- a. Surplus Equipment Liquidation Authorization – No Action
- b. BAER Grant Physicals – No Action

#10 NEW BUSINESS

- a. Resolution No. 2026-4: Director Trimble motioned for approval of the appointment of James Mastin as District Treasurer and outlining the duties and compensation of the District Treasurer
Seconded by Director Jensen.
AYES: Mastin, Roderick, Smith, Trimble, Jensen NAYS: None ABSENT: None ABSTAIN: None
- b. Resolution No. 2026-5: Director Jensen motioned for approval of the transfer of funds from the Treasurer of Mendocino County to the Treasurer of Hopland Fire Protection District
Seconded by Director Roderick.
AYES: Mastin, Roderick, Smith, Trimble, Jensen NAYS: None ABSENT: None ABSTAIN: None
- c. Resolution No. 2026-6: Director Jensen motioned for approval of the authorized signers for the Hopland Fire Protection District Bank Accounts at Redwood Credit Union
Seconded by Director Mastin.
AYES: Mastin, Roderick, Smith, Trimble, Jensen NAYS: None ABSENT: None ABSTAIN: None
- d. Independent Audit Approval, FY 24-25 – Audit was approved as written.

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- e. Trust Account Transfer Authorization – The board authorized and approved the request for \$5,000 to be moved from Undesignated Funds in Trust Fund 2110-760793 to the Districts General Fund Account 862120 to contribute to the purchase of U-6100's truck glide insert.
- f. Slip-On Tanker Unit Grant Expense Authorization – The board authorized the purchase of the slip-on tanker units as presented.

#11 DIRECTORS REPORTS

Director Mastin updated the Board on his outreach to the property owners where Station 612 is located and has yet to receive an update.

#12 CLOSED SESSION

None

#13 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:06PM.

Gregg Smith, Chairman

Rebecca Stone, Clerk